



Intermediate Computers

Take your computer skills beyond the basic. Enhance your Microsoft Applications skills and move into new Internet and email skills.



A course to develop your skills in:

- Learn how to import clip art, images and text boxes
- · Construct tables and learn about columns,
- rows and cells
- Create a Powerpoint presentation with special effects







We enrich our community by providing opportunities to connect, participate and learn

Length: 22 hours - 9 weeks

Eligibility: Visit the website for details.

For dates, times, costs and prerequisites

refer to the BNC Course Timetable.

Discover Learn Local

We provide education and training programs designed to meet your learning needs. As a registered Learn Local we help you return to study, become work ready, improve your skills or learn something new.

Find us at the Ballarat South Community Hub

11 Tuppen Drive, Sebastopol

